

# Agenda



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Date: 1 June 2021

## A MEETING OF THE

# Joint Staff Committee

WILL BE HELD ON WEDNESDAY 9 JUNE 2021 AT 11.00 AM

MEETING ROOM1, 135 EASTERN AVENUE, MILTON PARK, MILTON,  
OX14 4SB

### Members of the Committee:

Sue Cooper (South  
Oxfordshire District Council)  
Maggie Filipova-Rivers  
(South Oxfordshire District  
Council)

Jane Murphy (South  
Oxfordshire District  
Council)  
Debby Hallett (Vale of  
White Horse District  
Council)

Emily Smith (Vale of White  
Horse District Council)  
Elaine Ware (Vale of White  
Horse District Council)

### 1 Election of chair

To elect a chair of the committee for the 2021/22 municipal year.

### 2 Election of vice-chair

To elect a vice-chair of the committee for the 2021/22 municipal year.

### 3 Apologies and notification of substitutes

### 4 Declarations of interest

**5 Minutes (Pages 3 - 4)**

To adopt and sign as a correct record the minutes of the committee's meeting held on 18 March 2021 (attached).

**6 Exclusion of the public**

**Purpose:** to consider whether to exclude members of the press and public from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1, 2 and 3 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**7 Senior Structure - Acting Posts**

To consider the report of the chief executive – report to follow.

**8 Interviews for head of legal and democratic and monitoring officer post**

To conduct interviews and make an appointment to the head of legal and democratic and monitoring officer post – report to follow.

MARGARET REED

Head of Legal and Democratic



# Minutes



Listening Learning Leading

## OF A MEETING OF THE

# Joint Staff Committee

HELD AT 12.30 PM ON THURSDAY 18 MARCH 2021

## AS A VIRTUAL MEETING

### Present

Debby Hallett (Chair)

Sue Cooper, Maggie Filipova-Rivers, Debby Hallett, Emily Smith, Elaine Ware and Caroline Newton

### Officers

Steven Corrigan, Adrianna Partridge and Mark Stone

### 36 Apologies and notification of substitutes

An apology for absence was submitted by Councillor Murphy with Councillor Newton attending as a substitute.

### 37 Declarations of interest

None.

### 38 Minutes of previous meeting

**RESOLVED:** to adopt and agree that the chair sign as a correct record the minutes of the meeting held on 12 August 2020.

### 39 Exclusion of the public

**RESOLVED:** to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act, and

- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

#### **40 Performance and development review of the chief executive**

The committee considered the performance and development review of Mark Stone, Chief Executive that had been undertaken by the Leaders of South Oxfordshire and Vale of White Horse district councils. An open and positive discussion was undertaken. The committee reviewed and supported the performance review form completed by the chief executive and the Leaders, which included the objectives for the next 12 months set by the Leaders. The committee welcomed the improvements to the performance review approach and the alignment of the chief executive's targets with the corporate plans of both councils.

The meeting closed at 1.05pm

Chair

Date